#### LAKE PONTCHARTRAIN BASIN FOUNDATION

FINANCIAL REPORT

December 31, 2008 and 2007

Under provisions of state law, this report is a public document. Acopy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 8/12/09

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# REBOWE & COMPANY

#### CERTIFIED PUBLIC ACCOUNTANTS CONSULTANTS

A PROFESSIONAL CORPORATION

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#### INDEPENDENT AUDITOR'S REPORT

Board of Directors Lake Pontchartrain Basin Foundation Metairie, Louisiana

We have audited the accompanying Statements of Financial Position of Lake Pontchartrain Basin Foundation (the "Foundation") (a nonprofit organization) as of December 31, 2008 and 2007, and the related Statements of Activities, and Cash Flows for the years then ended. These financial statements are the responsibility of the Foundation's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Foundation as of December 31, 2008 and 2007, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated May 11, 2009 on our consideration of the Foundation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audits.

Our audit was performed for the purpose of forming an opinion on the basic financial statements of the Foundation taken as a whole. The Schedules of Functional Expenses and other supplementary information are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U. S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the basic financial statements of the Foundation. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Rebowe & Company

May 11, 2009

#### FINANCIAL SECTION

#### LAKE PONTCHARTRAIN BASIN FOUNDATION STATEMENTS OF FINANCIAL POSITION December 31, 2008 and 2007

#### **ASSETS**

	2008	2007
CURRENT ASSETS		
Cash and cash equivalents	\$ 901,775	\$ 878,828
Cash restricted for program expenditures	99,822	59,620
Investments	216,672	333,555
Grant receivable	17,220	40,422
Accrued interest/dividend receivable	1,042	1,042
Prepaid insurance	1,410	2,223
Total Current Assets	1,237,941	1,315,690
OTHER ASSETS		
Furniture and equipment, net	54,040	76,336
Total Other Assets	54,040	76,336
Total Assets	\$ 1,291,981	\$ 1,392,026
LIABILITIES AND	D NET ASSETS	
CURRENT LIABILITIES		
Accounts payable and other liabilities	\$ 73,600	\$ 68,924
Deferred revenue	85,671	<u> </u>
Total Current Liabilities	<u>159,271</u>	68,924
NET ASSETS		
Unrestricted	685,013	1,274,979
Temporarily restricted	445,197	45,623
Permanently restricted	2,500	2,500
Total Net Assets	1,132,710	1,323,102
Total Liabilities and Net Assets	\$ 1,291,981	\$ 1,392,026

See accompanying notes to the financial statements.

# LAKE PONTCHARTRAIN BASIN FOUNDATION STATEMENTS OF ACTIVITIES

#### For the Year Ended December 31, 2008

	Unrestricted Temporarily Restricted		Permanently Restricted	Total
REVENUE AND OTHER SUPPORT				
Donations	\$ 85,814	\$ 146,602	\$ -	\$ 232,416
Donated services	55,502	-	-	55,502
Donated use of office space	26,005	-	-	26,005
Fund raising events	312,067	7,432	-	319,499
Grants:				
EPA - LPBF	-	201,019	-	201,019
EPA - Gulf of Mexico	-	41,474	-	41,474
EPA - PRP	-	268,481	-	268,481
NRCS	-	48,560	-	48,560
EPA - TWS	-	255,281	•	255,281
Other - Restricted	-	178,926	-	178,926
Investment income (loss)	(13,148)	-	-	(13,148)
Membership sales	31,390	-	-	31,390
Merchandise sales	599	=	<del>-</del>	599
Miscellaneous income	2,223		<u>-</u>	2,223
	500,452	1,147,775	-	1,648,227
Net assets released from restrictions	748,201	(748,201)		
Total Revenue and Other Support	1,248,653	399,574	<del></del>	1,648,227
EXPENSES				
Program Services:				
Environmental education	347,181		-	347,181
Scientific and field research	779,234			779,234
Total Program Services	1,126,415			1,126,415
Supporting Services:				
Fund raising	299,376	-	_	299,376
Management and general	337,228	-	_	337,228
Membership promotion	75,600	-	_	75,600
Total Supporting Services	712,204	-	-	712,204
Total Expenses	1,838,619			1,838,619
INCREASE (DECREASE) IN NET ASSETS	(589,966)	399,574		(190,392)
NET ASSETS AT BEGINNING OF YEAR	1,274,979	45,623	2,500	1,323,102
NET ASSETS AT END OF YEAR	\$ 685,013	\$ 445,197	\$ 2,500	\$ 1,132,710
			<del></del>	

#### LAKE PONTCHARTRAIN BASIN FOUNDATION STATEMENTS OF ACTIVITIES For the Year Ended December 31, 2007

	Unrestricted		Unrestricted		Temporarily Restricted						• •		Permanently Restricted			Total
REVENUE AND OTHER SUPPORT																
Donations	\$ 299,7	735	\$	-	\$	-	\$	299,735								
Donated services	325,9	921		-		-		325,921								
Donated use of office space	24,5	519		-		-		24,519								
Fund raising events	301,3	167		-		-		301,167								
Grants:																
EPA - LPBF		-	52	27,909		-		527,909								
EPA - Gulf of Mexico		-	ć	52,535		-		62,535								
EPA - PRP		-	3	35,300		-		35,300								
NRCS		-	22	20,499		_		220,499								
EPA - TWS		-		35,115				235,115								
Other - Restricted		-		52,989		-		352,989								
Investment income	33,8	831		-		-		33,831								
Membership sales	30,2	250		_		-		30,250								
Merchandise sales		934		-		-		1,934								
Miscellaneous income	1,5	503		-		-		1,503								
	1,018,	860	1,43	34,347		-		2,453,207								
Net assets released from restrictions	1,393,2	239	(1,39	93,239)												
Total Revenue and Other Support	2,412,0	099		11,108	-	-		2,453,207								
EXPENSES																
Program Services:																
Environmental education	349,	409		-		-		349,409								
Scientific and field research	1,119,0	019						1,119,019								
Total Program Services	1,468,	428						1,468,428								
Supporting Services:																
Fund raising	280,	733		-		_		280,733								
Management and general	306,	228		-		-		306,228								
Membership promotion	42,	017			_			42,017								
Total Supporting Services	628,	978				<u>-</u>		628,978								
Total Expenses	2,097,	406_						2,097,406								
INCREASE IN NET ASSETS	314,	693	-	41,108		-		355,801								
NET ASSETS AT BEGINNING OF YEAR	960,	286		4,515		2,500		967,301								
NET ASSETS AT END OF YEAR	\$_1,274,	979	\$	45,623_	\$	2,500	_\$_	1,323,102								

# LAKE PONTCHARTRAIN BASIN FOUNDATION STATEMENTS OF CASH FLOWS

#### For the Years Ended December 31, 2008 and 2007

	2008	2007
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ (190,392)	\$ 355,801
Adjustments to reconcile increase (decrease) in net assets		
to net cash provided by operating activities:		
Loss on disposal of office furniture and equipment	39	4,184
Gain on sale of investments	-	(279)
Unrealized loss (gain) on investments	56,624	7,955
Depreciation expense	29,837	29,425
Decrease (increase) in:		
Prepaid insurance	813	979
Grant receivable	23,202	(40,422)
Increase (decrease) in:		
Accounts payable and other liabilities	4,676	57,458
Deferred revenue	85,671	
Net cash provided by operating activities	10,470	415,101
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of investments	(14,939)	(101,009)
Proceeds from sales of investments	75,198	81,473
(Purchases) sales of furniture and equipment, net	(7,580)	(32,578)
Net cash provided by (used by) investing activities	52,679	(52,114)
NET INCREASE IN CASH AND		
CASH EQUIVALENTS	63,149	362,987
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	938,448	575,461
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 1,001,597	\$ 938,448
REPORTED ON THE ACCOMPANYING STATEMENTS OF FINANCIAL POSITION AS:		
Cash and cash equivalents	\$ 901,775	\$ 878,828
Cash restricted for program expenditures	99,822	59,620
	\$ 1,001,597	\$ 938,448

See accompanying notes to the financial statements.

#### LAKE PONTCHARTRAIN BASIN FOUNDATION NOTES TO FINANCIAL STATEMENTS For the Years Ended December 31, 2008 and 2007

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **ORGANIZATION**

Lake Pontchartrain Basin Foundation, (the "Foundation") is a non-profit, publicly supported organization exempt from income taxes under Section 501(c)(3) of the U.S. Internal Revenue Code. It was established and incorporated September 19, 1989 by Act 716 of the 1989 Louisiana Legislature and pursuant to the Nonprofit Corporation Law of the State of Louisiana for the purpose of the restoration and preservation of the environmental and ecological balance of the Lake Pontchartrain Basin.

The Foundation has established goals of attaining all water quality standards of Lake Pontchartrain and its major tributaries, and the protection and restoration of the Lake Pontchartrain Basin's natural resources including its coast. The Foundation will assist and coordinate efforts with federal, state and parish agencies to clean up and restore the Lake Pontchartrain Basin. The Foundation will also undertake programs and fund research in areas such as municipal runoff, sewage systems, industrial discharge, agricultural discharge, saltwater intrusion, erosion and habitat restoration.

#### BASIS OF ACCOUNTING

The financial statements of the Foundation are prepared on the accrual basis of accounting.

#### **BASIS OF PRESENTATION**

Financial statement presentation follows the recommendations of the Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements of Not-for-Profit Organizations. Under SFAS No. 117, the net assets, revenues, and expenses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Foundation and changes therein are classified and reported as follows:

Unrestricted Net Assets - Net assets that are not subject to donor-imposed stipulations.

Temporarily Restricted Net Assets - Net assets that are subject to donor-imposed stipulations that will be met either by actions of the Foundation and/or the passage of time.

**Permanently Restricted Net Assets** - Net assets that are subject to donor-imposed stipulations that the principal not be expended, but rather invested to provide a permanent source of income for the Foundation's programs.

For the Years Ended December 31, 2008 and 2007

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **CASH EQUIVALENTS**

For the purposes of the Statements of Cash Flows, the Foundation considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

#### CASH FLOW STATEMENT

The Foundation had no non-cash financing and investing activities for the years ended December 31, 2008 and 2007.

#### PUBLIC SUPPORT, REVENUE AND PLEDGES

In accordance with SFAS No. 116, Accounting for Contributions Received and Contributions Made, contributions are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence or nature of donor restrictions. Support that is restricted by a donor is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restrictions. When a donor restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Donor restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted.

All contributions are considered available for unrestricted use unless specially restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes.

Other sources of revenue include grants, contracts, sales of merchandise and fund raising events.

#### **FURNITURE AND EQUIPMENT**

It is the Foundation's policy to capitalize all individual furniture and equipment acquisitions over \$500. Lesser amounts are expensed. Purchased furniture and equipment is capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Foundation reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Foundation reclassifies temporarily restricted net assets to unrestricted net assets at that time.

For the Years Ended December 31, 2008 and 2007

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Office furniture and equipment are depreciated using the straight-line method over the estimated useful lives of the furniture and equipment, which range from 3 to 10 years.

#### FUNCTIONAL ALLOCATION OF EXPENSES

The costs of providing the various programs and other activities have been summarized on a functional basis in the Statement of Activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### **USE OF ESTIMATES**

The preparation of financial statements in conformity with generally accepted accounting principles in the United States requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### **INVESTMENTS**

In 1996, the Foundation adopted SFAS No. 124, Accounting for Certain Investments Held by Not-for-Profit Organizations. Under SFAS No. 124, investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the Statement of Financial Position. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increases in unrestricted net assets if the restrictions are met (either by the passage of time or by use) in the reporting period in which the income and gains are recognized.

#### COMPENSATED ABSENCES

Annual leave and bank time is expended when claimed by the employees rather than earned by the employees. Employees may carry over and accumulate annual leave and bank time. Once an employee accumulates two hundred and forty hours of annual leave, the employee cannot accumulate more annual leave. If more hours are earned, the hours will be forfeited.

For the Years Ended December 31, 2008 and 2007

#### NOTE B - DONATED SERVICES AND OFFICE SPACE

The value of donated services by volunteers is not reflected in the accompanying financial statements because they do not meet the criteria necessary to be recorded under the Statement of Financial Accounting Standards (SFAS) No. 116, Accounting for Contributions Received and Contributions Made. SFAS No. 116 requires donated services to be recorded only if the recipient organization would have to purchase such services to maintain its operations or accomplish its mission. Although the time contributed by volunteers is not recorded in the accompanying financial statements, it should be noted that a substantial number of volunteers have donated significant amounts of their time to the Foundation's fund raising events.

The Foundation also receives various donated professional services, facilities, and materials, including the match portion of the federal grants, which are recorded in the accompanying financial statements as donated services because they enhance financial assets, require specialized skills, and are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. Those considered most significant include donated professional services and free use of a portion of its office facilities, parking and utilities. During the years ended December 31, 2008 and 2007, the value of the professional services and rental value of the facilities, was \$81,507 and \$350,440, respectively. These amounts have been reflected in the accompanying financial statements as revenue and other support with a like amount included in supporting services as management and general expenses.

#### NOTE C - FURNITURE AND EQUIPMENT

Furniture and equipment consist of the following:

	<u>2008</u>	<u>2007</u>
Computer Equipment	\$ 70,583	\$ 66,665
Furniture and Fixtures	26,472	26,472
Boat and Other Program Equipment	<u> 146,703</u>	<u>146,023</u>
	243,758	239,160
Accumulated Depreciation	<u>(189,718</u> )	<u>(162,824</u> )
	<u>\$ 54,040</u>	<u>\$ 76,336</u>

Depreciation expense for 2008 and 2007 was \$29,837 and \$29,425, respectively.

#### **NOTE D - RESTRICTED ASSETS**

#### **EPA** Grant

In accordance with the EPA grant agreements, the Foundation is required to maintain separate checking accounts for which the use is restricted to the purpose of the grants.

For the Years Ended December 31, 2008 and 2007

#### NOTE D - RESTRICTED ASSETS (CONTINUED)

#### Lake Pontchartrain Basin Foundation Endowment Fund

Investments include \$2,500 which represents the permanently restricted portion of the endowment fund investment account which was established through the Greater New Orleans Foundation.

#### Save Our Lake Endowment

The Save Our Lake Endowment Trust was created on January 20, 1998 as a 501(c)(3) organization. The purpose of the Trust is the restoration and preservation of the environmental and ecological balance of the Lake Pontchartrain Basin. In furtherance of this purpose, the Trust will promote the establishment, management and growth of the Endowment Fund for the exclusive benefit of the Lake Pontchartrain Basin Foundation. All activities of the Trust, as well as Lake Pontchartrain Basin Foundation, are engaged in exclusively for purposes described in Section 501(c)(3) and Section 170(c)(2)(B) of the Internal Revenue Code and the regulations issued thereunder. The Trustees may, within their sole discretion, retain all or part of any of the Trust income for the purpose of investment in the Endowment Fund or may distribute the income to the Lake Pontchartrain Basin Foundation. At December 31, 1999, the Trust income and principal was shown as a transfer to the Save Our Lake Endowment since the Trust is maintained as a 501(c) (3) organization separate from the Foundation.

#### **NOTE E - PENSION PLAN**

Effective July 1, 1999, the Foundation adopted a 401(k) plan covering all employees who have completed a minimum of one year of service regardless of age. Plan participants may contribute to the plan, and the Foundation may make matching contributions of up to 5%. The Foundation's contributions to the plan were \$11,233 and \$12,795 for the years ended December 31, 2008 and 2007, respectively.

#### **NOTE F - INDIRECT COST**

The EPA grant revenue includes an indirect cost allocation. The amounts of indirect costs reimbursed included in revenue were \$70,610 and \$84,079 for the years ended December 31, 2008 and 2007, respectively.

For the Years Ended December 31, 2008 and 2007

#### NOTE G - DEPOSITS AND INVESTMENTS

As required by SFAS No. 124, investments are recorded at fair value and consist of the following as of December 31, 2008 and 2007:

	<u>2008</u>	<u>2007</u>
Stock - Mutual Funds	<u>\$ 216,672</u>	\$ 333,555
Total Investments	<u>\$ 216,672</u>	<u>\$ 333,555</u>

The following schedule summarizes the investment income and its classification in the Statement of Activities for the years ended December 31, 2008 and 2007:

	<u>2008</u>	<u>2007</u>
Interest/dividend income Realized gain (loss) Unrealized gain (loss)	\$ 43,476 (7,749) (48,875)	\$ 41,507 279 <u>(7,955</u> )
Total Investment Income (Loss)	<u>\$ (13,148</u> )	<u>\$ 33,831</u>

Investment income (loss) is classified as unrestricted in the Statement of Activities.

#### Interest Rate Risk

The Foundation does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, the Foundation has limited its risk by investing in mutual funds containing investments with varying maturity dates.

#### Credit Risk

State statutes authorize the Foundation to invest in obligations of the U.S. Treasury, agencies, and instrumentalities; commercial paper rated AAA 1, 2, or 3; repurchase agreements; and the Louisiana Asset Management Pool (LAMP). The Foundation has no investment policy that would further limit its investment choices. As of December 31, 2008 and 2007, the Foundation had no investments in debt securities.

For the Years Ended December 31, 2008 and 2007

#### NOTE G - DEPOSITS AND INVESTMENTS (CONTINUED)

#### Concentration of Credit Risk

The Foundation places no limit on the amount the Foundation may invest in any one issuer. As of December 31, 2008 and 2007, 100% of the Foundation's investments were in mutual funds.

#### Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Foundation's deposits may not be returned. The Foundation does not have a deposit policy for custodial credit risk. As of December 31, 2008, \$16,581 of the Foundation's bank balances of \$1,001,597 was exposed to custodial credit risk as they were uninsured and uncollateralized. As of December 31, 2007, \$357,404 of the Foundation's bank balances of \$971,404 were exposed to custodial credit risk as they were uninsured and uncollateralized.

#### NOTE H - CONCENTRATION OF RISKS

The Foundation has a significant amount of revenue received from the Environmental Protection Agency (EPA). The majority of the Foundation's support is received from EPA grants. In 2008 and 2007, 46% and 35%, respectively, of the Foundation's total support and revenue was derived from EPA grants.

#### **NOTE I - COMPENSATED ABSENCES**

As of December 31, 2008, employees of the Foundation had accumulated \$27,462 of employee leave benefits. This amount is included on the Statement of Financial Position in accounts payable and other liabilities for the year ended December 31, 2008. Compensated absences were not recorded in prior years due to immaterial balances.



#### LAKE PONTCHARTRAIN BASIN FOUNDATION SCHEDULE OF FUNCTIONAL EXPENSES For the Year Ended December 31, 2008

	Prog	ram vices					
	Scientific Environmental and Field Education Research		Fund Raising	Management and General	Membership Promotion	Total	
Salaries	\$ 87,124	\$ 176,379	\$ 58,232	\$ 185,713	\$ 37,433	\$ 544,881	
Outside/Professional Services	48,280	195,450	1,840	3,894	965	250,429	
Lighthouse	134,346	-	-	-	-	134,346	
Back to the Beach	-	-	129,571	-	-	129,571	
Fringe Benefits and Payroll Taxes	16,855	33,950	14,346	26,803	7,411	99,365	
Indirect Costs	19,771	36,717		14,122	<u>-</u>	70,610	
Rent	10,768	21,049	4,748	13,562	2,947	53,074	
McKnight Coastal	-	39,774		_	-	39,774	
Donated Services	1,026	4,104	9,919	12,997	6,156	34,202	
McKnight #2	-	31,035	-	•	-	31,035	
Printing and Postage	4,214	7,898	5,935	6,507	2,196	26,750	
Donated Use of Facilities	780	3,121	7,541	9,882	<b>4,</b> 681	26,005	
NRCS Lagoon Clean Out	-	26,109	-	-	-	26,109	
Shell Reef 2007	-	25,000	-		-	25,000	
Donated Services - Match	-	-		21,300		21,300	
Telephone	2,539	5,568	3,851	6,440	2,390	20,788	
Supplies and Equipment	4,721	9,008	1,084	4,713	673	20,199	
Travel	3,619	7,362	1,745	4,743	1,083	18,552	
Reef Project #2	6 1 6 0	17,526	- DE	2 (5)	-	17,526	
Insurance	5,168	8,148	85	3,656	53	17,110	
Computer Maintenance	2,798	5,671	2,138	4,642	1,327	16,576	
DNR Grant	-	13,953	-	-	-	13,953	
Merck - Outreach MLOD	•	13,766	-	-	-	13,766	
Mandeville Wetland Levant Grant	•	13,221	-	-	-	13,221	
Golf Tournament	•	12,500	11,828	•	-	12,500	
Northshore Party	-	-	10,617	-	-	11,828 10,617	
Shell Bucktown Marshes	•	9,900	10,017	•	-	9,900	
Beach Sweep	-	3,300	9,067	-	-	9,067	
Coastal Support	_	8,961	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	_	_	8,961	
Reef Support	_	8,744	_	_	_	8,744	
Basics of the Basin	_	15,125	_	_	_	15,125	
Miscellaneous Expenses	325	1,048	2,348	2,711	1,729	8,161	
DHH	-	7,200		-,	-,	7,200	
Southshore Party	-	-	7,118	-	-	7,118	
Bayou Trepagnier/LaBranche	-	6,506	, <u>.</u>	_	-	6,506	
Rodeo	_	· -	4,673	-	-	4,673	
Newsletter	123	492	1,190	1,559	738	4,102	
Parking	639	1,305	535	1,118	332	3,929	
Seminars and Conferences	761	1,215	1,575	398	12	3,961	
Environmental Issues	-	2,595	-	-	-	2,595	
Vehicle/Boat	1,228	2,139	-	-	-	3,367	
Property Taxes	790	1,468	-	565	_	2,823	
DEQ Grant	•	1,116	-	-	-	1,116	
Subtotal	\$ 345,875	\$ 775,123	\$ 289,986	\$ 325,325	\$ 70,126	\$ 1,806,435	

#### LAKE PONTCHARTRAIN BASIN FOUNDATION SCHEDULE OF FUNCTIONAL EXPENSES (CONTINUED) For the Year Ended December 31, 2008

	Program Services				Support Services						
	Environmental Education		a	cientific nd Field Research	Fund Raising	Management and General		Membership Promotion		T	otal
Subtotal from previous page	\$	345,875	\$	775,123	\$ 289,986	\$	325,325	\$	70,126	\$ 1,8	306,435
Dues and Subscriptions		16		65	218		207		98		604
Misc Projects Supplies/Equipment		265		223	•		-		-		488
Staff Resources		1 <b>2</b> 9		240	-		116		-		485
Poster Sales		-		-	418		-		-		418
Taxes and Licenses		-		-	-		<b>23</b> 1		-		231
Bingo		-		-	75		-		-		75
Entertainment		-		-	30		-		-		30
Bank Charges		1		3	8		11		5		28
Cookbooks		-		-	20		-		-		20
Lighthouse Campaign Expenses					(32)						(32)
Total expenses before depreciation		346,286		775,654	290,723		325,890		70,229	1,	808,794
Depreciation		895		3,580	8,653		11,338		5,371		29,837
Total expenses	\$	347,181	\$	779,234	\$ 299,376	\$	337,228	\$	75,600	\$ 1,5	838,631

#### LAKE PONTCHARTRAIN BASIN FOUNDATION SCHEDULE OF FUNCTIONAL EXPENSES For the Year Ended December 31, 2007

		gram vices				
	Scientific Environmental and Field Fund Education Research Raising		Management and General	Membership Promotion	Total	
Salaries	\$ 124,292	\$ 186,248	\$ 64,715	<b>\$</b> 123,348	\$ 21,707	<b>\$</b> 520,310
Donated Services - Match		296,784	-	-	-	296,784
Donated Services	-		=	29,137	_	29,137
Donated Use of Facilities	-	-	=	24,519	=	24,519
Outside/Professional Services	20,928	186,098	1,578	6,103	284	214,991
Back to the Beach	-	-	105,344	•	_	105,344
Fringe benefits and payroll taxes	24,094	36,615	13,434	23,492	5,199	102,834
Indirect costs	26,905	40,358	-	16,816	-	84,079
Misc Project Supplies/Equipment	1,084	2,339	_		_	3,423
Natural Resources Conservation	1,001	2,003				5,.25
Service - Lagoon Clean-out	_	85,035	_	_	-	85,035
Natural Resources Conservation	_	05,055				05,055
Service - Lagoon Decommissioning	_	99,580	_	_	_	99,580
Lighthouse Insurance	6,290	33,380	-	-	_	6,290
Lighthouse Taxes	586	-	_	-	•	586
Lighthouse Postage	248	-	-	-	-	248
Lighthouse Utilities		=	-	-	_	
	293	-	-	-	-	293
Lighthouse Bank/Service Fees	772	-	-	-	-	772
Lighthouse Meetings/Conferences	226	-	-	-	-	226
Lighthouse Miscellaneous	761	-	-	-	-	761
Lighthouse Professional Services	60,479	-	-	-	-	60,479
Lighthouse Legal Services	125	-	-	-	-	125
Lighthouse Events	69	=	=	-	=	69
Lighthouse Wooden Plaques	968	-	-	-	-	968
Lighthouse Bowen Jewelers	2,376	-	-	-	-	2,376
Lighthouse Campaign	-	-	(238)			(238)
Posters Expense	-	-	1,189	-	-	1,189
Rent	14,582	22,205	8,414	15,009	2,657	62,867
Telephone	3,349	5,224	5,079	5,651	1,604	20,907
Property Taxes	935	1,403	-	584	-	2,922
Travel	7,137	9,109	1,266	4,663	400	22,575
Supplies and equipment	5,985	8,979		3,741	_	18,705
Golf Tournament			10,950	_	-	10,950
Computer Maintenance	4,072	6,263	3,914	5,288	1,236	20,773
Printing and Postage	9,701	14,571	6,069	9,792	1,644	41,777
Office Supplies			-	4,562	-	4,562
Miscellaneous Expenses	425	716	4,097	4,706	958	10,902
Vehicle	1,515	1,515	, -		· ·	3,030
Southshore Party	_	, <u> </u>	6,841	_	_	6,841
Northshore Party	_	-	9,491	_	-	9,491
Insurance	7,306	9,235	866	5,172	274	22,853
Rodeo	,,500	-	5,029	-,-,-		5,029
Run	-	=	1,155	=	-	1,155
Newsletter	320	549	1,739	1,419	549	4,576
Parking	1,015	1,562	386	2,340	317	5,620
Subtotal	\$ 326,838	\$ 1,014,388	\$ 251,318	\$ 286,342	\$ 36,829	\$ 1,915,715

(Continued)

#### LAKE PONTCHARTRAIN BASIN FOUNDATION SCHEDULE OF FUNCTIONAL EXPENSES (CONTINUED) For the Year Ended December 31, 2007

	Program Services								
	Environm Educat		Scientific and Field Research	Fund Raising	agement and eneral		mbership omotion	Totel	
Subtotal from previous page	\$ 326	,838	\$ 1,014,388	\$ 251,318	\$ 286,342	\$	36,829	\$ 1,915,715	5
Beach Sweep		-	-	9,055	-		-	9,055	5
Cypress Grant	(1)	,497)	-	_	-		-	(1,497	7)
Levant Grant	1	,458	2,500	7,917	6,458		2,500	20,833	•
McKnight Coastal		-	61,415	-	-		_	61,415	
Basics of the Basin		-	157	-	-		_	157	7
Bayou Trepagnier/LaBranche		-	5,193	-	_		_	5,193	3
Shell BuckTown Marshes		-	4,950	-	-		_	4,950	
DHH		-	7,527	_	-		-	7,527	
Mandeville Wetland		-	9,691	-	-		-	9,691	1
Reef Project #2		-	1,164	-	-		-	1,164	1
Lighthouse Restoration	20	,000	-	-	_		-	20,000	
Levee Group		-	1,212	_	_		-	1,212	
Environmental Issues		-	6,070	_	-		-	6,070	)
Education Support		131	· -	-	-		-	131	
Staff Resources		41	61	-	1,553		_	1,655	5
Seminars and Conferences		943	1,414	314	589		_	3,260	
Dues and subscriptions		_	, _	_	884		_	884	
Bank Charges		18	31	97	79		31	256	
Entertainment		6	9	30	24		9	78	
Taxes and Licenses			-	232	 		<u> </u>	232	_
Total expenses before depreciation	347	,938	1,115,782	268,963	295,929		39,369	2,067,981	1
Depreciation	1	,47 I	3,237	11,770	 10,299		2,648	29,425	5_
Total expenses	\$ 349	<u>,409</u>	\$ 1,119,019	\$ 280,733	\$ 306,228	\$_	42,017	\$ 2,097,406	<u>5</u>

# LAKE PONTCHARTRAIN BASIN FOUNDATION SUPPLEMENTARY INFORMATION

# **BUDGET TO ACTUAL COMPARISON**For the Year Ended December 31, 2008

			Variance		
		Budget	Favorable		
	Actual	(Unaudited)	(Unfavorable)		
REVENUE AND OTHER SUPPORT					
Donations	\$ 232,416	\$ 40,000	\$ 192,416		
Donated services	55,502	-	55,502		
Donated use of office space	26,005	-	26,005		
Fund raising events	319,499	288,000	31,499		
Grants:	-				
EPA - GOMP	41,474	127,430	(85,956)		
EPA - PRP	268,481	582,692	(314,211)		
EPA - LPBF	201,019	224,000	(22,981)		
EPA - TWS	255,281	168,231	87,050		
NRCS	48,560	16,800	31,760		
Other - Restricted	178,926	203,000	(24,074)		
Investment income (loss)	(13,148)	30,000	(43,148)		
Membership sales	31,390	25,000	6,390		
Merchandise sales	599	1,000	(401)		
Miscellaneous income	2,223	3,000	(777)		
Total Revenue and Other Support	1,648,227	1,709,153	(60,926)		
EXPENSES					
Program Services:					
Environmental education	347,181	454,549	107,368		
Scientific and field research	779,234	681,824	(97,410)		
Total Program Services	1,126,415	1,136,373	9,958		
Supporting Services:					
Fund raising	299,376	160,250	(139,126)		
Management and general	337,228	415,950	78,722		
Membership promotion	75,600	5,000	(70,600)		
Total Supporting Services	712,204	581,200	(131,004)		
Total Expenses	1,838,619	1,717,573	(121,046)		
INCREASE (DECREASE) IN NET ASSETS	\$ (190,392)	\$ (8,420)	\$ (181,972)		
, , , , , , , , , , , , , , , , , , , ,		<u> </u>			

# SINGLE AUDIT SECTION

# Rebowe & Company

# CERTIFIED PUBLIC ACCOUNTANTS CONSULTANTS

A PROFESSIONAL CORPORATION

3501 N. Causeway Blvd. • Suite 810 • P.O. Box 6952 • Metairie, LA 70009 Phone (504) 837-9116 • Fax (504) 837-0123 • www.rebowe.com

#### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors

Lake Pontchartrain Basin Foundation

Metairie, Louisiana

We have audited the financial statements of Lake Pontchartrain Basin Foundation (the "Foundation") (a nonprofit organization) as of and for the year ended December 31, 2008, and have issued our report thereon dated May 11, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Foundation's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Foundation's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted

accounting principles such that there is more than a remote likelihood that a misstatement of the Foundation's financial statements that is more than inconsequential will not be prevented or detected by the Foundation's internal control. We consider the deficiencies described in the accompanying Schedule of Findings and Questioned Costs as items (2008-1 and 2008-2), to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Foundation's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, we believe that none of the significant deficiencies described above is a material weakness.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Foundation's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Lake Pontchartrain Basin Foundation's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. We did not audit Lake Pontchartrain Basin Foundation's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the Audit Committee, Board of Directors, management, the Legislative Auditor of the State of Louisiana, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Rebowe & Company

May 11, 2009

# REBOWE & COMPANY

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#### REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Directors

Lake Pontchartrain Basin Foundation

Metairie, Louisiana

#### Compliance

We have audited the compliance of Lake Pontchartrain Basin Foundation (the "Foundation")(a nonprofit organization) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 2008. The Foundation's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Foundation's management. Our responsibility is to express an opinion on the Foundation's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Foundation's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Foundation's compliance with those requirements.

In our opinion, the Foundation complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2008.

#### **Internal Control Over Compliance**

The management of the Foundation is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Foundation's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control over compliance.

A control deficiency in the Foundation's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Foundation's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the Foundation's internal control

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the Foundation's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Audit Committee, Board of Directors, management, the Legislative Auditor of the State of Louisiana, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Rebowe & Company

May 11, 2009

# LAKE PONTCHARTRAIN BASIN FOUNDATION SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended December 31, 2008

Total Expenditures	To Date		\$ 98,771		487,102		213,449	52,959		588,975	1,485,386		636 710	200,417	214,352	\$ 1,699,738
2008 Federal	Expenditures		\$ 40.408		210,624		213,449	52,959		255,281	772,721		40 5 50	46,300	48,560	\$ 821,281
2008 Federal Revenue	Recognized		\$ 1,066		201,019		213,349	55,132		255,281	766,255		0	48,360	48,560	\$ 814,815
Total Grant	Award		\$ 100,000		492,600		213,449	215,775		854,000	2,003,254		i d	79,767	237,674	\$ 2,240,928
Grant Period	Through		12/31/2007		6/30/2009		8/31/2009	8/31/2009		4/30/2009				12/31/2009		
Gran	From		9/1/2005	1007/1/1	3/1/2007		9/15/2007	9/15/2007		5/19/2006				9/6/2006		
Grant	Number		MX-96423405-0	0-000444800-070	EM-96627601		FY04-EM97678501-0	EM-06627101-0		WS-96618701-0				68-7217-06-03		
Federal CFDA	Number		66.475	C.F. 200	66.202		909'99	909:99		66.439	Agency		1	10.902		
Federal Grantor/Pass-through	Title	United States Environmental Protection Agency	Gulf of Mexico Program 05'	Lake Pontchartrain Basin	Foundation Grant 06'	Passed through University of New Orleans:	PRP Project 04'	PRP Project 05'	Lake Pontchartrain Targeted	Watershed Project	Total U.S. Environmental Protection Agency	United States Department of Agriculture	Natural Resources Conservation	Service 06'	Total U.S. Department of Agriculture	Totals

The accompanying notes to the Schedule of Expenditures of Federal Awards are an integral part of this schedule.

# LAKE PONTCHARTRAIN BASIN FOUNDATION NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended December 31, 2008

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards has been prepared on the accrual basis of accounting. Grant revenues are recorded for financial reporting purposes when the Foundation has met the qualifications for the respective grants. Costs incurred in programs partially funded by federal grants are applied against federal grant funds to the extent of revenue available when they properly apply to the grant.

#### ACCRUED AND DEFERRED REIMBURSEMENT

Various reimbursement procedures are used for federal awards received by the Foundation. Consequently, timing differences between expenditures and program reimbursements can exist at the beginning and end of the year. Accrued balances at year end represent an excess of reimbursable expenditures over cash reimbursements and expenditures, and will be reversed in the remaining grant period.

# LAKE PONTCHARTRAIN BASIN FOUNDATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS

#### For the Year Ended December 31, 2008

#### A. SUMMARY OF AUDITOR'S RESULTS

- 1. The auditor's report expresses an unqualified opinion on the financial statements of the Foundation.
- 2. Two significant deficiencies disclosed during the audit of the financial statements are reported in the Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
- 3. No instances of noncompliance material to the financial statements of the Foundation, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
- 4. No significant deficiencies in internal control over major federal award programs are reported in the Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133.
- 5. The auditor's report on compliance for the major federal award programs for the Foundation expresses an unqualified opinion on all major federal programs.
- 6. There were no findings that are required to be reported in accordance with Section 510(a) of OMB Circular A-133.
- 7. The programs tested as major programs included:

<u>Program</u>	<u>CFDA No.</u>
Targeted Watershed Project	66.439

- 8. The threshold used for distinguishing between Type A and B programs was \$300,000.
- 9. The Foundation qualified as a low-risk auditee.
- 10. A management letter was not issued for the year ended December 31, 2008.

#### LAKE PONTCHARTRAIN BASIN FOUNDATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended December 31, 2008

#### B. FINDINGS - FINANCIAL STATEMENTS AUDIT

### 2008-1 FINANCIAL STATEMENT PREPARATION AND RECONCILIATION OF ACCOUNTS

#### Observation:

As is common with similar sized not-for-profit entities, Lake Pontchartrain Basin Foundation appears to have limited ability to produce a complete set of financial statements and footnotes in compliance with accounting principles generally accepted in the United States of America (GAAP) and to reconcile the beginning of year general ledger account balances.

#### Recommendation:

We recommend that management continue to strive to gain the necessary expertise to prepare and reconcile comprehensive financial statements in compliance with GAAP.

#### 2008-2 SEGREGATION OF ACCOUNTING DUTIES

#### Observation:

As is common with similar sized not-for-profit entities, Lake Pontchartrain Basin Foundation has very limited number of employees. Due to the organization's limited number of accounting personnel (2), the organization lacks proper segregation of duties. The Business Manager does most of the accounting functions for the Main Office while the Program Manager performs the accounting duties for the Program Office.

#### Recommendation:

We recommend that the Finance Committee and Executive Director continue to be informed of and monitor the day to day activities and standing of the organization.

# C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT

There were no findings related to federal awards for the year ended December 31, 2008.

#### LAKE PONTCHARTRAIN BASIN FOUNDATION SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS For the Year Ended December 31, 2008

There were no audit findings reported for the year ended December 31, 2007.

# LAKE PONTCHARTRAIN BASIN FOUNDATION CORRECTIVE ACTION PLAN

#### For the Year Ended December 31, 2008

Item No.	Response
2008-1	Financial Statement Preparation and Reconciliation of Accounts
	We agree with the comment and will strive to gain the necessary expertise to prepare and reconcile financial statements in compliance with GAAP.
2008-2	Segregation of Accounting Duties
	We agree with the comment and will continue to inform our Finance Committee and Executive Director of the day to day activities and standing of the organization.